

# *City of Brisbane*

## *Memo*

**To:** Honorable Mayor and City Council  
**From:** Sheri Marie Spediacci, City Clerk  
**RE:** Setting Dates for City Manager and City Attorney Evaluations

It is time to set the annual evaluation dates for the City Manager and City Attorney.

Please consider the following times before regular Council Meetings:

May 7<sup>th</sup>            6:00 p.m. - 7:30 p.m.            City Manager

May 21<sup>st</sup>            6:30 p.m. – 7:30 p.m.            City Attorney